

Financial Practitioners FinTech Training Programme 2022

Application Form – Webinars Series (Trade Association)

For Official Use Only

Application No.:

Part A) Particulars of the Applicant			
Name of Trade Association <i>(as shown on the Business Registration)</i>			
Address <i>(as shown on the Business Registration)</i>			
Principal Contact Person		Job Title	
Telephone No.		Company Email address	
Contact Person 2 (Marketing Department)		Job Title	
Telephone No.		Company Email address	
Part B) Attachments Required <i>(Please attach separate sheets for breakdown, if necessary.)</i>			
Information Enclosed	<input type="checkbox"/> Business Registration <input type="checkbox"/> Organisation's Logo (high resolution, Ai format preferred, to be used in Graduation Ceremony with the consent from registered company in advance)		
Part C) Declaration and Signature			
<input type="checkbox"/> We certify that all information contained in this application is certified truthful and accurate and that no relevant information has been withheld. <input type="checkbox"/> We agree to be bound by the terms and conditions of the application as set out below and on the guides and notes of Cyberport Financial Practitioners FinTech Training Programme 2022 – Webinar Series (Doc Ref: CFPFTP GN WS 2022). <input type="checkbox"/> We have read the Personal Information Collection Statement of HKCMCL, including the information about the use of our personal data in direct marketing, and we understand its contents. By ticking the box above, we signify our consent for HKCMCL to use our personal data (primarily our names and contact details) in direct marketing services, products, facilities, activities and other subjects to us (primarily services, products, facilities, activities, events and subjects offered in relation to HKCMCL or Cyberport or partners of Cyberport or shops or merchants in Cyberport or offered or hosted at Cyberport) as more particularly set out in the Personal Information Collection Statement. For more on privacy policy, please refer to our website at http://www.cyberport.hk/en/privacy_policy .			
Submission Date			
Part D) Terms and Conditions of Application			
a. HKCMCL reserves the right to obtain further and additional information from the applicant in relation to the application. b. These terms and conditions may be amended or supplemented by HKCMCL at any time without prior notice.			

Part E) Remarks

- a. An applicant must fill in and email the application form of Webinar Series (Doc Ref: CFPFTP Application Form WS FI 2022 or CFPFTP Application Form WS TA 2022) with following company documents to HKCMCL on or before the 28 February 2022:
 - i. Business Registration
 - ii. Company / Association Logo (high resolution, AI format preferred)
- b. Cyberport will send out confirmation email upon receiving of the application form and the supporting documents. The documents submitted will be evaluated and the approval process will take at least 7 working days.
- c. Once the application is approved, registered financial institutions and trade associations should follow the below enrolment procedures:
 - i. A unique institution code will be sent to the Principal Contact Person of the application form. The Principal Contact Person is required as the representative of the registered financial institutions or trade associations for centralised communication and arrangement of the Webinar Series.
 - ii. The registered financial institutions or trade associations could allocate up to 20 fully subsidized seats to the targeted financial practitioners for each session of the Webinar Series.
 - iii. The individual financial practitioners assigned by the registered financial institutions or trade associations should enroll and pay the refundable listed price of HK\$775 per head per session individually with the unique institution code through Cyberport Academy portal (<https://fo.cyberport.hk>) on or before 5 working days of each session of Webinars Series.
 - iv. HK\$775 will be refunded upon verifying participated attendance that complied with Cyberport Academy Attendance Policy.
 - v. Individual enrolled financial practitioner failed to comply with the Cyberport Academy Attendance Policy, as penalty, the enrolled listed fee of HK\$775 per head per session will not be refunded.
 - vi. The targeted financial practitioners should make sure all data are correctly entered on Cyberport Academy portal including the following:
 - full name of their respective financial institutions or trade associations
 - email domain of the respective financial institutions or trade associations
 - full names of the participants for issuing certificates.
- d. The information and personal data collected will be used for the purpose of administration and communication on the Webinar Series only.
 - a. The session topics, contents and the speakers are subject to change, HKCMCL reserves the right to cancel, modify and/or postpone the Webinar Series due to unforeseen circumstances or any other circumstances, and the final decision is made by HKCMCL.

Part F) Participating Financial Practitioners *(Total of 120 fully subsidised seats could allocate to each eligible financial institutions and trade associations for 12 sessions)*

Total No. of Participating Financial Practitioners	
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Part G) *(To be certified by the Cyberport Academy team)*

This application is: recommended not recommended

Name:	Signature:	Date:
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Part H) *(To be verified by Manager or above)*

This recommendation is: Confirmed Not Confirmed

Name:	Signature:	Date:
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